

AUXILIUM COLLEGE (AUTONOMOUS), GANDHI NAGAR, VELLORE-6
ACTIVITIES OF IQAC FOR THE ACADEMIC YEAR 2021-2022

MAY 2021:

Two Days National Webinar on Evaluation and Choice Based Credit System (CBCS) was conducted by the IQAC of Auxilium College for the faculty of Don Bosco College (Autonomous), Manipur-15.

Session I : 28.5.2021

Topic: Evaluation

Resource Person: Dr. Joe Jesudurai, Accreditation Ambassador UGC, Associate Professor of Physics (Retired), Loyola College (Autonomous), Chennai-34.

No. of Participants: 61.

The webinar began with prayer song. Dr.(Sr.) Jaya Santhi, Principal, Auxilium College gave the introduction and a welcome address on behalf of the management. Welcome and introduction of the resource person was delivered by Dr. Anita. T, Asst. Prof. of Botany, Auxilium College. The resource talk was centred on the importance of evaluation structure and its implementation. Guidelines were given on effective conduct of CA (Continuous Assessment), ESA (End Semester Assessments), scrutiny, grievance redressal, time frame, question paper patterns and the roles of Coe office. After the resource talk participants actively interacted with the resource person and got their doubts clarified. The webinar concluded with Vote of Thanks by Dr. Anita. T.

Session II: 29.5.2021.

Topic: Choice Based Credit System (CBCS)

Resource Person: Rev.Dr. Joseph Xavier, Former Principal, Loyola College (Autonomous), Chennai-34.

No. of Participants: 61

The programme began with prayer song, followed by welcome note by Dr. Sr. Jaya Santhi, Principal, Auxilium College and by Rev. Dr. K.O. Sebastian, Principal Don Bosco College (Autonomous), Manipur. Dr. Gayathri, Asst.Prof. of Commerce, Auxilium College proposed the welcome address and introduced the resource person. The webinar focussed on CBCS, course structure, Major, allied, optional papers and

allotment of credits and credit systems were discussed in detailed. In depth explanation on allotment of credits, calculation of weightage and grading system was given by the resource person. The session was very useful and active interaction of the participants were appreciated. The vote of thanks was proposed by Dr. Gayathri.

The top screenshot shows a Google Meet interface during a presentation. The main window displays a slide with a sunset background and the following text:

1. Continuous Internal Assessment
2. End of Semester Assessment
3. Office of the Controller of Examinations

The slide also includes a date stamp '28-09-2021' and a 'Download' button. The right sidebar shows a list of participants, including 'You', 'Joe Jesudurai', 'Tongbram Jayan...', 'Anitha Thomas', 'Bijoy KR Bosum...', 'Shagolsem Roni...', 'Jitendra Mayeng...', 'Daisymol Mathew', 'chemistryhod D...', 'Pukeho Lokho', 'zoologyhod dbcm', and 'DBCM LIVE'. The bottom toolbar includes icons for 'Meeting details', 'Raise hand', 'Turn on captions', and 'Joe Jesudurai is presenting'.

The bottom screenshot shows a Google Meet interface with a grid of participants. The top bar indicates '59' participants and the time '12:36 PM'. The grid includes participants such as 'You', 'Joe Jesudurai', 'DBCM LIVE', 'Bijoy KR Bosum...', 'Nabrem Jimni...', 'Bindu Joseph', 'Anitha Thomas', 'Jitendra Maye...', 'Daisymol Mat...', 'Jayashantha R', 'Charlakpou De...', 'Pukeho Lokho', 'Lokho Athishu', 'Chingkhenga...', 'Asani Sr', 'kabi felix sh', 'ASHOKUMAR R', 'John Britto A', 'Lungaibuan G...', 'Suraj Singh', 'Mamta Lukram', 'Mairembam S...', 'Aribam Satish...', 'henary chongt...', 'Khunukcham ...', 'Ningmathan J...', 'Mary Paul', 'Khangchiubui ...', 'Luiram Marvin...', 'Adakho Aruo', 'Anthony Kaba', 'Narem Norjit', 'Kazhili Kashe...', 'Guichamlung ...', and 'Tongbram Jay...'. The bottom toolbar includes icons for 'Meeting details', 'Raise hand', 'Turn on captions', and 'Present now'.

Meet - fvq-arpe-vvf

meet.google.com/fvq-arpe-vvf?authuser=0

REC Joseph Xavier is presenting jayasen thokcho... and 64 more 10:18 AM You

What is Choice Based Credit System

- Quality education plays an important role in enhancing knowledge, developing skills, building confidence, and creating a positive impact on students' life. It empowers students to grow not just professionally, but also lays a solid foundation of personal growth. To ensure quality education, higher education institutions must focus on developing a balance between - imparting education and promoting skill development by providing flexibility to explore various fields.
- Technology changes and the surge in automation has risen at a great pace in the last few years, demanding students to be more ready for the industry. Studying and Understanding other departmental courses (Interdepartmental courses) can complement and empower students' growth. An economics student can learn a Business Management Course, which would be helpful for him.
- The main problem in this is managing various permutations requires great effort, majorly to map clashes in timetables and examinations, and more.

Meeting details Meeting controls Raise hand Turn on captions Joseph Xavier is presenting

Meet - fvq-arpe-vvf

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12:14 PM You

Grid of participants:

- You
- Joseph Xavier
- Naorem Jimni ...
- Raj kumar
- historyhod DB...
- DBCM LIVE
- Athili H
- Ningmathan J...
- zoologyhod db...
- Bindu Thomas
- Lelyangam Sh...
- Manita Lukram
- Gayathiri R
- Jitendra Maye...
- Lungaibuan G...
- Vanilla Veronica
- Ela-a Justina
- Bindu Joseph
- John Britto A
- jayasen thokc...
- Pukeho Lokho
- Daisymol Mat...
- Namrah Mino...
- Asani S
- Adakho Aruo
- Mairembam S...
- Narem Norjit ...
- Bindhu Jose
- Lokho Athishu
- henary chongt...
- Bijoy KR Bosu...
- Huidrom Imob...
- Khangchiubui ...
- Mary Paul
- Thoudam Bas...
- nukcham ...

Meeting details Meeting controls Raise hand Turn on captions Present now

JULY 2021:

Meeting with Prof. N. Jayasankaran, the advisor for NAAC, Auxilium College. 26 July 2021



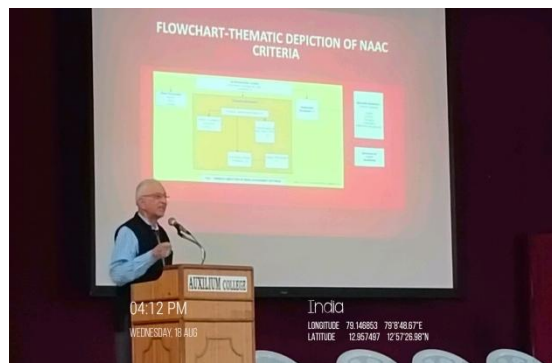
Dr. Sr. Jayasanthi, Principal, Auxilium College, Dr. Sr. Sumathi and Dr. Sr. Amala Valarmathy, Vice Principals, Shift I and Shift II, respectively, Dr. Mary Agnes, IQAC Coordinator and the IQAC members were present for a discussion with Prof. N. Jayasankaran on 26 July 27, 2021 at 3.00 p.m. in the Administrative Block, Auxilium College. Dr. Sr. Jayasanthi introduced Prof. N. Jayasankaran as the advisor for NAAC, Auxilium College. The members present were also introduced to Dr. Jayasankaran. This was followed by a discussion on the NAAC and the RAF. Dr. Jayasankaran highlighted some of the essentials regarding the revised NAAC procedure. The members present took this as an opportunity to clarify certain ambiguities regarding the manual. Instructions were given to the IQAC team to internalize the manual. An internal meeting was proposed by the Advisor following which another meeting/orientation would be held by the end of August.

AUGUST 2021:

Workshop on Self Evaluation of NAAC Accreditation and Assessment, 18 August 2021.

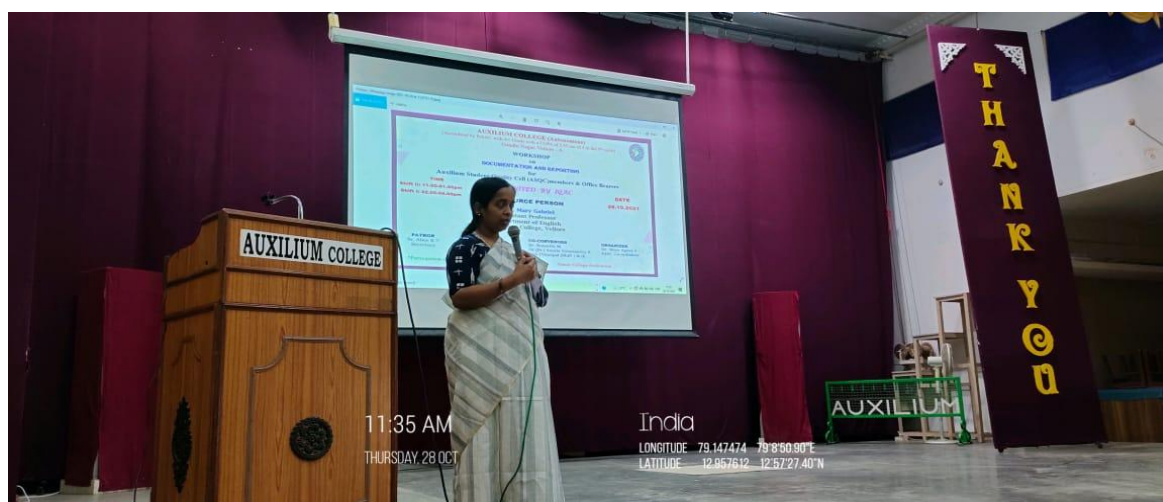
A Workshop on Self Evaluation of NAAC Accreditation and Assessment was organized by the IQAC, Auxilium College on 18 August 2021 from 3.00 to 5.00 p.m for the Staff of the College and staff from Mentee Colleges. The Resources Persons for the workshop were, Dr. Jayasankaran, Former VC and Advisor VIT, and Dr. Suresh Mony, Former Director of NMIMS University, Bangalore. There were 152 participants from the College and around 60 participants from the mentee colleges.

Dr. Sr. Jayasanthi, Principal, Auxilium College felicitated the Resource persons. The Vice Principals, Sr. Sumathi and Dr. Sr. Amala Valarmathy and the IQAC Coordinator were also present. The session by Dr. Jayasankaran “ Quality Enhancement through self-evaluation and cross sparring” was insightful. Dr. Jayasankaran insisted on the need for: workshops and mock assessments, a clear understanding of the metrics and the expectations, knowing the SOP, a scrupulous study of the Manual, consistency and precision in documentation. Dr. Jayasankaran elucidated the basic requirements regarding SSR and DVV, importance of policies, and quality maintenance and sustenance in all aspects. Dr. Suresh Mony’s session “A framework for NAAC Accreditation RAF Process” was a thematic description of NAAC Criteria. The session was prolific as Dr. Mony spelled out how quality and excellence are assessed through the 7 criteria. Dr. Mony spotlighted the essence of the criteria as academic excellence. Design for academic excellence, transformation of raw talent, knowledge creation and utilization, major inputs for execution participation and transparency and unique differentiators were the key ideas transmitted.



OCTOBER 2021:

Workshop on Documentation and Reporting, 28 October 2021.



The Internal Quality Assurance Cell (IQAC), Auxilium College organized a workshop on Documentation and Reporting for the student representatives/ leaders and ASQC members of the college on 28 October 2021. The workshop was scheduled separately for the students of Shift I and Shift II from 2.00 to 4.00 pm and 11.00 am to 1.00 pm, respectively at the college auditorium. Dr. Mary Gabriel I., Assistant Professor of English, was the resource person. 225 students from Shift I and Shift II participated and benefited from the workshop.

The workshop began with a prayer song. Dr. Sr. Jayasanthi, Principal, Auxilium College delivered the keynote address. The workshop was directed at a

hands-on- training on the significance of authentic and quality reporting, the role of student representatives in documentation and the art of reporting. Dr. Mary Agnes, IQAC Coordinator, addressed the faculty stating the importance of the contribution of the students regarding documentation and reports maintained in the college.

Workshop on Documentation and Data Management, 29 October 2021.



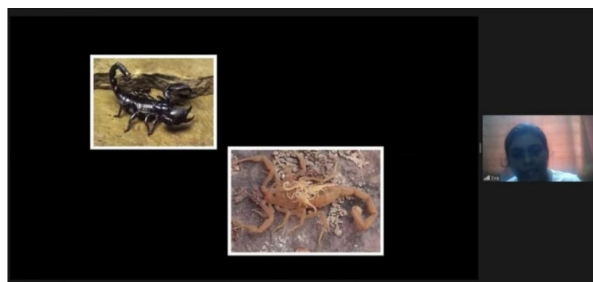
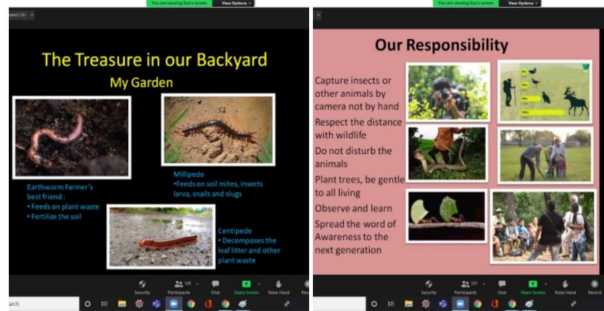
The Internal Quality Assurance Cell (IQAC), Auxilium College organized a workshop on Documentation and Data Management for the faculty of the college on 29 October 2021. The workshop was scheduled separately for the faculty of Shift I and Shift II from 2.00 to 4.00 pm and 11.00 am to 1.00 pm, respectively at the college auditorium. Dr. Mary Gabriel I., Assistant Professor of English, and Ms. Devanayagi A., Assistant of English were the resource persons of the workshop. 124 faculty from Shift I and Shift II participated and benefited from the workshop.

The workshop began with a prayer song. Dr. Sr. Jayasanthi, Principal, Auxilium College delivered the keynote address. The workshop was directed at hands-on training on the significance of authentic and quality reporting, systematic documentation and efficiency and accountability in data management. Dr. Mary Agnes, IQAC Coordinator, addressed the faculty stating the importance of the contribution of the faculty regarding documentation, reports and data management in view of the AQAR and SSR. The faculty stated their concerns and doubts regarding various aspects of documentation and sought clarification.

WILDLIFE WEEK CELEBRATION- WEBINAR ON “NATURE IN FOCUS”

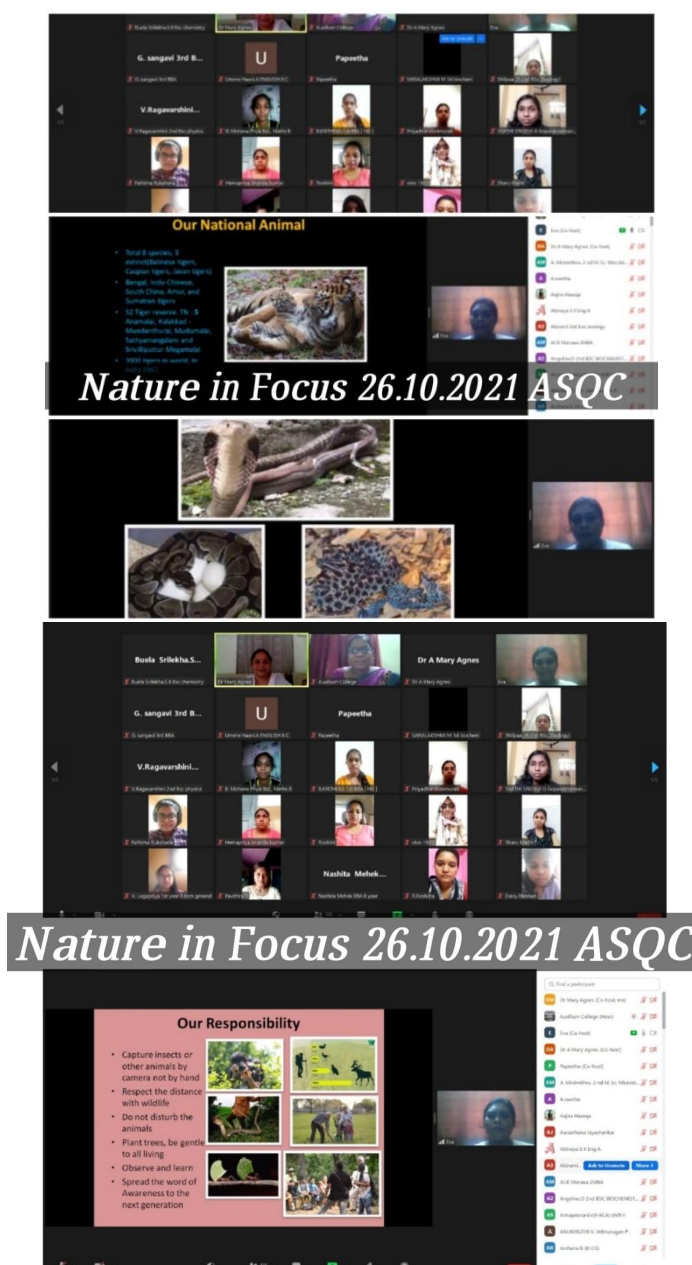
On 26.10.21, a webinar on “Nature in Focus” was organised in respect of wildlife week celebration on Zoom platform from 3.45 to 4.45 pm by Auxilium Student Quality Cell (ASQC). Ms.D.Evangeline Research scholar, Queen Mary’s College, Chennai was the resource person. In her speech, she insisted the students to protect and care all species on the Earth. She enriched the knowledge of students by explaining the nature, characteristics and importance of various species in the ecosystem.

Further, she highlighted upon the brotherhood behaviour among animals, the treasure in our garden, forest is our pride, Elephant – engineer of the forest, Wild Pig- Farmer of the forest, Butterfly- the beautician of the forest etc. Finally, she concluded by making students aware of their responsibilities in protecting and caring all species, to preserve our Mother Nature. 128 students actively participated and enriched their knowledge.



Nature in Focus 26.10.2021 ASQC





NOVEMBER 2021:

NATIONAL LEVEL INTERCOLLEGIATE ONLINE FDP ON OUTCOME-BASED EDUCATION BY AUXILIUM COLLEGE (AUTONOMOUS), VELLORE-6.

A good beginning is a half success, and that is what Auxilium college began with a move from traditional education to results-based education to overcome the necessity.

About The FDP:

This national-level online FDP on OBE was organized by the IQAC of Auxilium College (Autonomous), Vellore in association with ipsr solutions limited, Kottayam. A six-day (November 22 -November 27, 2021) FDP session was delivered through live webinars and also through hands-on activities through Learning Management Portal (LMS). There were around 1086+ participants registered from 250+ colleges, all around India and union territories.

FDP Outcomes

On completion of this FDP, the faculty members will be able to:

- Identify the relevance and scope of OBE
- Formulate PO's, PSO's and CO's appropriately using Bloom's Taxonomy verbs
- Prepare an appropriate course design for OBE
- Compute the final grade points of CO's, PSO's and PO's related to the Programme
- Apply tools to prepare various analytics reports on OBE as per the NAAC perspective.

Day 1 of FDP:

Day one of FDP began with an inaugural ceremony on 22nd, November 3:30 pm, followed by introductory remarks by **Dr. Mendus Jacob, M.Sc., M.Phil., Ph.D., MEd, M.D & C.E.O – IPSR & Valin Technologies, U.K., Director – MCA, Marian College, Kuttikkanam (Autonomous), Former Director of School of Applicable Mathematics, M.G. University. Academician and Entrepreneur with 30+ years of experience,** and then a session on Learning Domains by **Dr. Sunil Job K.A, M.Sc, M.Ed, M.Phil, Ph.D., RHCE** Chief of Academic Solutions – IPSR, Former College Principal and an OBESpecialist, Blogger and Resource person for National conferences. An academician with 25+ years of experience.

Day 2 and Day 3 of FDP:

On day 2 and day 3 Introduction to OBE and Formulation of Outcomes and Assessment Design and Mapping Outcomes Sessions were taken by Dr. Sunil Job K.A., **K.A, M.Sc, M.Ed, M.Phil, Ph.D., RHCE** Chief of Academic Solutions – IPSR, Former College Principal and an OBESpecialist, Blogger and Resource person for National conferences. An academician with 25+ years of experience.

Day 4 of FDP:

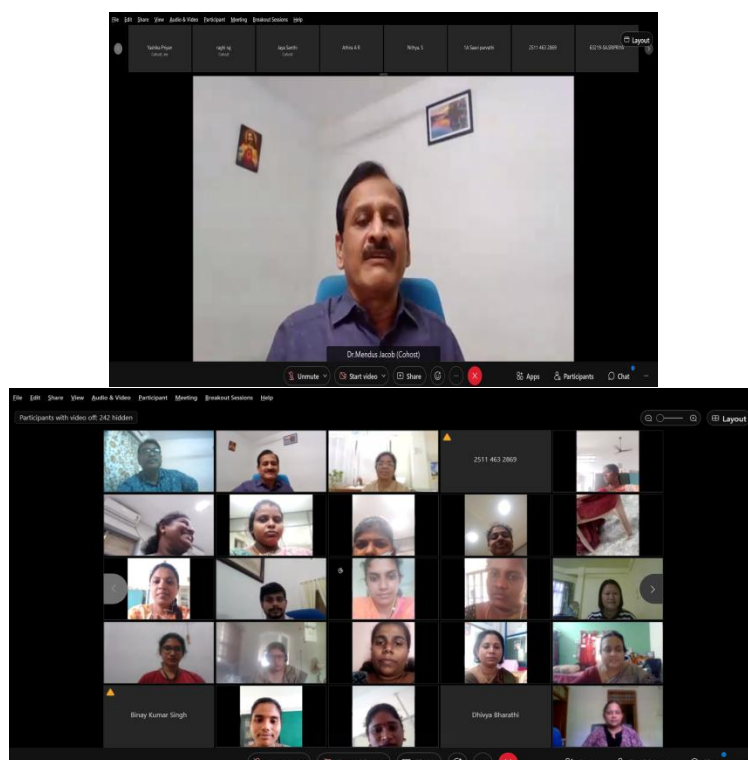
A session on OBE – the underlying threads, was taken by **Mr. Suresh Namboothiri, M.Tech, MBA** Founder member of the education innovation company – Espoir Technologies, Product development specialist with 30+ years of experience, Sought after interviewer for senior positions of leading companies, Former COO, Tata Motors and Part of the team that developed India's first car – Tata Indica and credited with designing and developing India's first Microwave oven, Washing Machine, No-frost Refrigerator, etc.

Day 5 of FDP:

A session on Calculation of Attainment in OBE by Dr. Mendus Jacob, followed by a session on OBE Analytics Reports and Tools for accred was taken by Mr/Sijo Thomas, **MCA, MPhil, Ph. D Scholar** Consultant Software Architect. Professional with 10+ years of experience in the Education and IT Industry and Expertise in developing Academic Solution products implementing cutting-edge technologies like Machine Learning and AI.

Day 6 of FDP:

A session by Dr.Mendus Jacob was taken on OBE – the Road Ahead, followed by the valedictory ceremony. Also by the end of the FDP, A poll on the best features of FDP was asked through Mentimeter. And most in the first position most of them liked the entire FDP Session, the way it was organized. Second, most liked was the live sessions and then the contents on LMS and tasks and assignments.



November 2021: 29.11.2021

Quiz competition on “Know your NAAC (NAAC Criteria)” for the Faculty and ASQC Members of Auxilium College was conducted online through google forms. The quiz was conducted in order to help staff and students to get familiar with the RAF. There were 135 staff and 159 students who took part in the competition. The winners are

Staff: IQAC Team

First place Dr. Scholastica Mary Vithiya.B Asst.Prof of Chemistry

Second Place: Ms. Gowri B.V, Asst.Prof. of Microbiology

Third Place: Dr. Anita T, Asst. Prof of Botany

General:

First Place: Ms. Anita. S, Asst.Prof. of Commerce

Second Place: Ms. Deepa. R, Asst.Prof. of Microbiology

Third Place: Dr. Sangeetha Rani, Asst.Prof of Chemistry and Dr. SarjilaR, Asst.Prof. of Physics

ASQC Members:

First Place: Fathima I MBA

Second Place Gopica III BBA

Third Place: V. Ragawarshini II B.Sc Physics and Faaiza Nazk III Chemistry

NOVEMBER2021: Preparation of AQAR for the academic year 2020-2021.

JANUARY 2022:

Webinar: An Awareness Program on “Intellectual Property Rights (IPR)”,Auxilium College, Vellore-6.

Date: 25. 01. 2022

Time: 11am – 12.30 pm

Organizers:

Tamil Nadu State Council for Science and Technology Patent Information Centre,
Govt. Of Tamil Nadu, Chennai.

&

Internal Quality Assurance Cell (IQAC), Auxilium
College, Vellore,

&

Research and Publication Committee Auxilium
College, Vellore

Inside this Report

- Introduction to IPR
- Status of India in IPR
- Basics of IPR
- Types of IPR
- Process of IPR
- Benefits of IPR

Resource Person: Shri Lakshmi Narayanan. A

Examiner of Patents and

Designs Intellectual

Property Office, Chennai.

Felicitations: Ms. S. Gomati Padma Thilaga

Scientist-B, Patent

Information Centre TNSCT,

Chennai.

Report

A National Level webinar on “Intellectual Property Rights” was organised on 25. 01. 2022 for faculty and students of Higher Education, nationwide. The session began with a Prayer Song invoking the Almighty’s grace and blessings. Dr. Mary Agnes A., IQAC Co-ordinator, welcomed the dignitaries and participants to the virtual session. The Inaugural Address was delivered by Dr. (Sr.) Jaya Santhi R., Principal, Auxilium College and Ms. S. Gomati Padma Thilaga, Scientist-B, Patent Information Centre, TNSCT, Chennai, presented her felicitations expressing her appreciation for the organisers’ attempts to create awareness and inculcate knowledge to the stakeholders of Higher Education relating to shaping an environment that is conducive to fostering creativity and innovation in the country. According to the current scenario in IPR, she pronounced that India stands 10th at the Global Level in promoting and encouraging innovations, in all fields.

The Resource Person, Shri Lakshmi Narayanan. A, Examiner of Patents and Designs, Intellectual Property Office, Chennai acknowledged his affiliation to Auxilium College as his sibling’s Alma Mater and conveyed his pleasure on being invited to share his expertise and views on IPR. The session proceeded with information imparted at 4 levels:

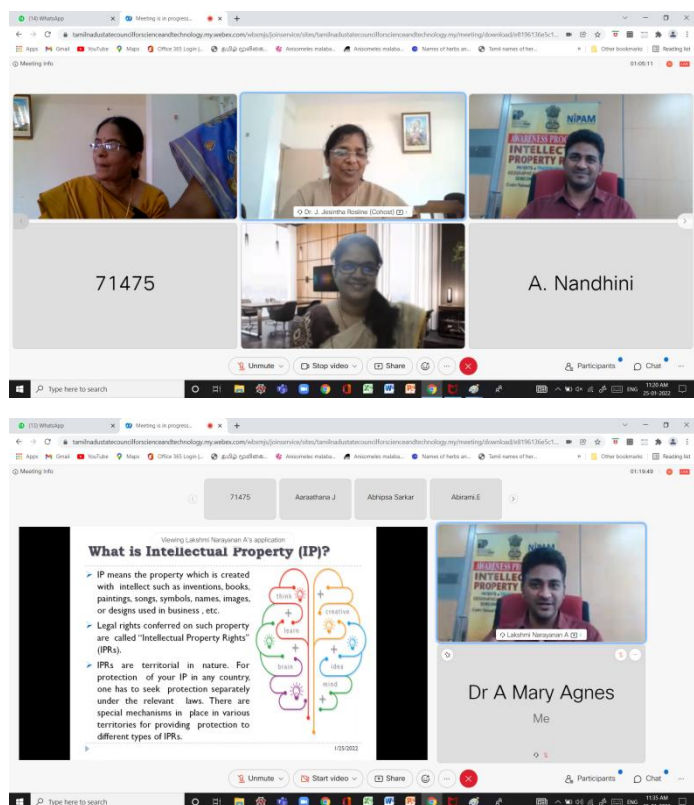
- What is IPR?
- Significance of IPR
- Types of IPR
- Application for IPR

Technical and literal definitions of the term IPR were distinctly explained with suitable illustrations to bring home the purpose and importance of patenting. For instance, he pointed that the cost borne by FACEBOOK to change its title name to META was around Rs.400 crore. Registering a house for legal possession was the

same as patenting property to innovation or invention. IPR in academics could significantly add advantage to profile appraisal of the possessors, which is a matter of pride and esteem. The 7 categories of IPR were claimed to be different commodities in patenting products or processes which could be registered under any one category alone or in a combination, accordingly. The application and procedure to be followed for patenting was clearly explained and quires required for the process and duration of validity were duly answered.

Brain-storming questions on the information provided on patenting were instantaneously answered by the participants which was followed by the Questionnaire Session. The meet ended with an assurance from the Resource Person of providing e-certificates to the participants as per the details furnished in the Feedback Form forwarded at the end of the session. Dr. Sugantha Kumari V, Director of Research Studies, proposed the Vote of Thanks acknowledging the presence of the dignitaries, organisers and Auxilium College Management for this opportunity to share the informative output and the participants for their active interaction and enthusiasm.

Participation Statistics: Registered Participants: 3238 Beneficiaries: 1516



MARCH 2022:**Date 10.03.2022****Event – Poster presentation**

The ASQC members participated in the poster presentation competition. The objective is to ignite the fire of imagination and creativity among them. The theme of the competition was “Back on track”- Post Covid. The sub themes are Physical health, education, inner peace, economic status. The students submitted the posters which portraits their skill and creativity. The charts also expressed the effect of Covis-19 towards the society. The activity kept them engaged and gave them a platform to explore their creativity.

Submission of AQAR on 22.3.2022 for the academic year 2020-2021.**STUDENT FORUM - 25.03.2022**

Student forum for the academic year 2021-22 was conducted on 25.3.2022. Students took part in the forum actively and the challenges faced by them in ERP, library, Office, Curriculum and general were brought to the notice of the management. The Secretary, Principal, Vice Principles, Deans, HODs and the faculty were present during the discussion.

STUDENT FORUM -28.03.2022

The management, faculty, physical directress and the librarians were present during the discussion with the student representatives. Dr. Sr. Jaya Shanti, Principal addressed the students and explained the rules and regulations to be followed by the students.



APRIL 2022:

Workshop for Non-Teaching Staff on 07.04.2022

Auxilium College (Autonomous), Gandhi Nagar, Vellore organized One-Day Workshop for Non-Teaching Staff on 7th April 2022. The workshop envisioned to give training for the role of non-teaching staff in Colleges. Mr. S. Michael Raj, Assistant, Loyola College (Autonomous), Chennai, and Mr. C. Joseph Santhanam, Bursar, Loyola College, Chennai were the resource persons for the workshop.

Rev. Sr. Alice K.T. Secretary, Dr. Sr. Jaya Santhi R. Principal, Sr. Sumathi, Vice Principal Shift I, Dr. Sr. Amala Valarmathy, Vice Principal Shift II were present and the workshop began with a welcome note by the Mrs. Arul Mary C. Office Superintendent, Auxilium College (Autonomous). Further, the Principal articulated to the participants the importance of such a workshop and explains the need for 'change' through training that will help an organisation function better.

The workshop began with the prayer service at 10.00 a.m., wherein Mr. Michael started the session by giving an overview of the training and made them aware of the various kind of work in the office.

The following objectives are discussed

- Maintenance of various kinds of Registers
- Work Culture and dedication
- File maintenance
- Roles and responsibilities of each staff member in the office
- Various kinds of leave available for the staff members and how to maintain leave register
- Career Advancement System
- RTI
- IFHRMS
- The income tax calculation for the staff members

The second session commenced at 2.00 p.m. Mr. Joseph welcomed the participants and made them familiar with Finance and Accounting. The main attention was given to how to done payments for various categories and how to maintain the accounts under UGC, Aided, and Unaided. Discuss the need for and the nuances involved in management information system and say how it contributes to the effective functioning of an organisation

Mr. Joseph instructed the following important activities

Data centre should be enhanced

ERP – Workforce

Govt. Aided accounts using TALLY

Online Fees Payment – MoU with PAYTM

Validation of Scholarship details

Installation of KIOSK

Unaided staff Pay bill should be interconnected with ERP

All the participants participated enthusiastically throughout the workshop. They were very much involved in learning and trying out the features and got their doubts clarified. The workshop came to an end at 4.00 p.m. with a vote of thanks from Mrs. Dulsia Rayan and positive feedback from all the participants.





Date - 06.05.2022 & 13.05.2022

Event – Flash Mob

The ASQC members of shift – I & Shift -II organised a flash mob based on good health and fitness. 28 Students from Shift -I and 15 students from Shift – II participated. It was a novel attempt by the students to spread awareness about the need for good health and fitness in today's scenario. The performance turned out to be a crowd puller. The students also carried posters with slogans written on it. The management, staff and students appreciated the initiative taken by the ASQC students.

